

GARDEN REGISTRY APPLICATION	NEW YORK CITY HOUSING AUTHORITY	2023
GARDEN LEADER, PLEASE COMPLETE AND RETURN TO YOUR PROPERTY MANAGEMENT OFFICE		

BOROUGH _____ DEVELOPMENT NAME _____

GARDEN LEADER'S NAME: _____ PHONE #: (____) _____
(Please Print)

ADDRESS _____ APT. # _____

CITY, STATE, ZIP: _____ EMAIL ADDRESS: _____

Are you a member of a Resident Association? YES NO Are you a member of Resident Green Committee (RGC)? YES NO

Can you speak and understand English? ___ YES ___ NO

If you answered **NO**, in what language would you prefer to receive communication? *(check only one)*

- kreyòl ayisyen
 中文
 Français
 Español
 한국의
 বাংলা
 русский
 Other _____

GROUP MEMBERS IF APPLICABLE *(Attach an additional sheet if more space is necessary.)*

NAME <i>(List Lead Gardener first)</i>	IS THIS PERSON 62 YEARS OR OLDER?	ADDRESS	EMAIL	TELEPHONE NO.

GARDEN'S NAME _____

LOCATION/ADDRESS _____
(Example: 227 E. 153rd St., to the right of Community Center entrance.)

Garden Size: (ex. 4'x8') _____

- New Garden
 Existing Garden
 Garden will grow food
 Garden will NOT grow food

I have read, understood and agree to follow the NYCHA Resident Garden Guidelines as stated herein.

GARDEN LEADER: _____
(Print and Sign) _____ *(Date)*

PROPERTY MANAGER: _____
(Print and Sign) _____ *(Date)*

MANAGEMENT, PLEASE EMAIL A COPY OF THIS COMPLETED FORM TO:
gardens@nycha.nyc.gov

NEW YORK CITY HOUSING AUTHORITY

Resident Garden Guidelines

Resident gardens cultivated on Housing Authority grounds are a source of community pride and can serve as local natural resources, promoting health, safety and wellbeing within a development and the community.

NYCHA resident gardens include:

- Green spaces tended by an individual resident
- Green spaces tended by groups of residents

Resident gardens may also receive support from partner organizations, including GreenThumb, GrowNYC, and other groups

- 1) All resident gardens must be registered on a bi-annual basis (every two years).
 - a. Residents may access a copy of the Application online or by visiting the Property Management Office.
 - b. Gardeners submit completed Applications to the Property Management Office for review.
 - c. Property Managers provide a copy of approved Application(s) to the Lead Gardener and to gardens@nycha.nyc.gov.
- 2) Gardeners must submit a separate Registry Application for each garden site.
 - a. In most cases, a resident may serve as a Lead Gardener for no more than two (2) garden sites.
- 3) Garden location and size is subject to approval by the Property Manager and/or Property Maintenance Supervisor.
- 4) Gardeners are responsible for maintenance of each garden they have been approved to cultivate.
 - a. Gardeners should be responsive to input from NYCHA staff and other community members regarding garden maintenance issues.
 - b. Gardens must be kept clean and free of garbage/debris/weeds and left neatly organized at the end of the gardening season.
 - c. Garden sites should primarily feature plants; excessive use of non-living, decorative ornaments is prohibited. Additional items such as storage units for tools and other garden supplies are subject to the review and approval of Property Management.
 - d. NYCHA may remove or reassign gardens that are not currently registered or actively maintained in order to promote health and safety.
- 5) Edible plants grown for human consumption must be grown in raised beds. For more information on clean soil and soil testing email gardens@nycha.nyc.gov.
- 6) Gardeners are encouraged to form gardening groups to promote the sustainability of garden sites. Gardeners in need of support forming a group or maintaining a garden site should contact Property Management, email gardens@nycha.nyc.gov, or call (212) 306-8282.
- 7) Gardens should be accessible to NYCHA residents.
 - a. Gardeners are encouraged to include a sign indicating the name of the garden. Signs may also include gardener contact information and relevant information such as the garden's hours of operation and upcoming events.
 - b. Resident gardeners may hold small community events within or nearby their gardens. All events must receive a **Property Manager's written approval**. Such events could include Earth Day and harvest festivals, health fairs, easter egg hunts, tree-plantings, cooking demonstrations, healing circles, etc.
- 9) As a reminder, gardens are for the safe enjoyment of NYCHA residents.
 - a. The consumption of alcohol is prohibited in gardens and all NYCHA common areas.
 - b. Smoking tobacco or marijuana/cannabis is prohibited within 25 feet of all NYCHA buildings.
 - c. Barbecuing within or around the garden area is prohibited without a permit.
 - d. Property Managers may deny future garden application entries based on such activities.

Resident gardeners may learn about training, available funding, and other partner resources by contacting gardens@nycha.nyc.gov or calling (212) 306-8282.

Thanks to all resident gardeners for your community leadership in activating NYCHA's green spaces.

